

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, MAY 15th, 1947

The Board of Public Works met on May 15, 1947, in the office of the Governor, State House, Annapolis, Maryland.

There were present:

Wm. Preston Lane, Jr., Governor
James J. Lacy, Comptroller
Hooper S. Miles, Treasurer.

In the absence of Mr. Walter N. Kirkman, Director, Department of Budget and Procurement, Mr. James G. Rennie, Chief of the Budget Bureau-Department of Budget and Procurement, attended the meeting.

The Minutes of the meetings of November 22, 1946, January 16, 1947, and April 14, 1947, copies of which had been sent to each member of the Board, were approved.

POSTWAR CONSTRUCTION PROGRAM:

A delegation consisting of Mr. Frederic A. Fletcher, Mr. Lucius R. White, Jr., and Mr. D. K. Este Fisher, Jr., representing the Baltimore Chapter of the American Institute of Architects, appeared before the Board in the interest of having the Board give approval to the scale of fees provided by the Baltimore Chapter of the American Institute of Architects for services rendered by architects in the preparation of plans and specifications, and the supervision of construction, for the State.

After listening to representations made by these gentlemen and obtaining further information by questioning, the Board advised the delegation that the matter would be taken under advisement.

After the delegation left the Board discussed the matter and decided to take no action on it but to refer it to the new Engineering Department to be created, so that that Department could study the request and report to the Board regarding it.

Mr. Rennie, in the absence of Mr. Kirkman, brought to the attention of the Board a request which had been received from the Board of Managers of the Eastern Shore State Hospital that they be permitted to proceed with the erection of a new barn but that when the point had been reached where they were ready to go ahead with the roof that they be allowed to revise the roof construction to meet the wishes of the institution, with a revision in the cost of the work, which might result in some possible saving to the State.

After due consideration of the matter it was decided that it would be unwise to follow the suggestion that the contract should be executed in accordance with the plans and specifications on which the bids were received and for which the Board authorized, at its last meeting, that a contract be entered into with the low bidder and ^{then} later change the plans. It was felt that if there was to be any material change in the contract the previous bids should be discarded and new bids obtained for the work on the basis of the revised plans.

The Secretary brought to the attention of the Board the matter of repairs to the old building at the Maryland Old Line Confederate Soldiers' Home, at Pikesville, which was used, until damaged by fire, as quarters for the Boy Scouts, the Board having referred to Mr. Kirkman and the Secretary the question of whether the State should spend the money necessary to cover the roof of this building from the elements until such time as the repairs to the building would be taken care of under the general work to be done in establishing Headquarters for the Department of Maryland State Police on this property. The Secretary reported that he and Mr. Kirkman had given the matter consideration and it was their recommendation that no money be spent at this time to protect the building from damage by the elements, but that any work to be done later on would take care of the necessary repairs and at the same time put the building in shape for use by the Department of Maryland State Police.

The Board approved this recommendation.

The Secretary brought to the attention of the Board a communication from Mr. H. H. Murphy, President of the Board of Managers of Maryland Training School for Colored Girls, recommending that the institution be authorized to retain the services of Mr. Frederic A. Fletcher as the architect for work to be done for the school under the new construction program.

The Board decided that this was a matter which could be held until such time as it could be referred to the new Engineering Department to be created by the State, for study and recommendation by that department.

The Secretary brought to the attention of the Board the matter of bill received from Buckler & Fenhagen, architects, in the amount of \$2,700.00, covering services rendered in connection with additions and improvements to the Henryton Branch of the Maryland Tuberculosis Sanatorium. In view of the fact that there was no specific allotment for the work in the postwar construction program and the Board was desirous of knowing the basis on which the architects proceeded in the matter, Mr. Kirkman and the Secretary were requested to contact Dr. V. F. Cullen, who was Superintendent at the time, and obtain from him information as to the authority which the architects had for preparing the plans and specifications for the work. Bids for this work were received but the Board did not authorize acceptance of the low bid because of having, at its meeting in January 1947, taken action to cancel all allocations in the postwar construction program for which commitments had not been made.

Major General Milton A. Reckord appeared before the Board and represented to the Board that he had gotten the impression that the Board of Public Works, at its meeting of April 14, 1947, had authorized an allotment of \$50,000 out of funds allocated to the Military Department in the postwar construction program for the Naval Militia Armory, to take care of repairs and improvements to various armories throughout the State.

After a discussion of the matter and believing that General Reckord was justified in understanding the Board had approved his request, the Board approved an allocation of \$50,000 to the Military Department out of the amount allocated to the department in the postwar construction program.

It was understood by all concerned that the unexpended balance of \$100,000.00 for the Naval Militia Armory and the \$60,000 for the proposed armory at LaPlata, Charles County, were cancelled under the action taken by the Board at the January 1947 meeting, and that the construction program for the Military Department is limited to the \$250,000 included in the general construction program authorized at the 1947 Session of the General Assembly.

The Secretary brought to the attention of the Board a communication from Mr. James J. Baldwin, architect, of Washington, D.C., soliciting consideration as the architect for the armories to be erected in Howard, St. Mary's, Garrett and Calvert Counties when such an appointment is made by the Board.

General Reckord was present when this matter was considered by the Board and in view of the statement of General Reckord that he has no plan at the present time for proceeding with the erection of the armories at these places, and in fact will give no consideration to erecting armories there until such time as it will be possible to recruit units of the Guard to use the armories, and that he will not be interested in taking steps looking toward the erection of these armories, the Board took no action in the matter.

The Secretary brought to the attention of the Board a communication from the Chamber of Commerce of Salisbury, Maryland, relative to the Salisbury Armory which was seriously damaged by fire recently.

General Reckord discussed this matter with the Board. It was agreed by all that it was not possible at this time to consider abandoning the present armory at Salisbury at this time; and the State could not go ahead because of funds not being available to either purchase land or construct a new armory, as suggested in the letter received from the Chamber of Commerce. It was agreed by General Reckord and the Board that the damage to the armory should be repaired with the money received by the State from the insurance companies covering loss by fire.

The Secretary brought to the attention of the Board a request which had been received from Mr. Carl Murphy, Chairman of the Building Committee for Morgan State College, stating that the Committee wished to appear before the Board of Public Works relative to the construction program for the college, and that Mr. Murphy had contacted him and stated that because of the inability of all the members of the Building Committee to come to Annapolis for today's meeting, it would not be possible to take the matter up. However, Mr. Murphy stated that the members of the Building Committee still desired to appear before the Board and would contact the Secretary later with a view to arranging to appear at the next meeting.

The Secretary brought to the attention of the Board a communication received from Judge James Clark, President of the Board of Managers of Springfield State Hospital, requesting authority to proceed with the construction of four (4) cottages for physicians and the employees' home, and with the furnishings and equipment for employees' quarters, in accordance with the appropriation amounting to \$453,000.00, included in the general construction program authorized at the 1947 session of the General Assembly for the hospital.

The Board approved this request for these items in the following amounts;

Furnishings and equipment for employees' quarters	\$16,000
4 Cottages for physicians	95,000
Employees' home	342,000.

The Secretary brought to the attention of the Board a request from Spring Grove State Hospital that it be authorized to proceed with obtaining bids for construction based on the plans and specifications which are ready at this time for housing employees in the present employees' village, and the remodeling and re-equipping of the dining room and kitchen of the old Central Building, for which appropriations of \$327,000 and \$142,000, respectively, are included in the general construction program approved at the 1947 Session of the General Assembly.

The Board approved this request.

The Secretary brought to the attention of the Board a communication from Dr. H. C. Byrd, President, University of Maryland, dated April 28, 1947, which was in reply to a letter addressed to Dr. Byrd dated April 25, 1947, requesting information in connection with the purchase of land at College Park, Maryland. In Dr. Byrd's letter he stated that some of the land he wishes to purchase is considered unavailable because of high prices being asked for it and they are giving up some of their ideas of development because of this.

The Board decided there was no necessity to take any action on the matter at this time and will await receipt of further information from Dr. Byrd.

The Secretary brought to the attention of the Board a letter received from the University of Maryland dated May 6, 1947, setting forth bids which were received from sub-contractors in connection with various work to be done in connection with the construction at College Park which the Board of Public Works has already authorized. The various contracts listed in this letter total \$707,305.25.

This report from the University of Maryland was for the information of the Board and no action was required, since the contracts were awarded by the University under authority previously given for the award of such sub-contracts to low bidders.

The Board approved the appointment of the firm of Saxe, Williar and Robertson, consulting engineers, as the architects for the Classroom Building for the Princess Anne Branch of the University of Maryland.

The Board also approved the appointment of the firm of Malone & Williams, of Salisbury, as the architects for the Crisfield Laboratory.
Salisbury

Mr. Rennie, in the absence of Mr. Kirkman, submitted to the Board a letter from Saxe, Williar and Robertson, consulting engineers, requesting consideration of their firm for engineering services which might be needed by the State in the future in connection with State construction.

The Board took no action in the matter, believing the request could be submitted to the new Department of Engineering for its consideration when such a department is set-up.

The Secretary brought to the attention of the Board requests received covering payments to be made to the Mayor and Council of Hagerstown, Maryland, totaling \$2,500.00, covering the following projects:

Project 21-D-22 Sewage Treatment Plant	\$750.00
Project 21-D-26 Additional Reservoir	1,750.00.

The Board approved the payment of these State grants in connection with the preparation of plans and specifications for the projects listed.

The Secretary brought to the attention of the Board a copy of letter addressed to the Governor by Mr. Richard W. Emory, Deputy Attorney General, copies of which were furnished by Mr. Emory to the State Comptroller, the State Treasurer, and the Secretary, dated May 14, 1947, reporting that, as requested, he had looked into the question of responsibility for delay in procuring authorization from the Federal Government to construct the Deer's Head State Hospital (Eastern Shore Chronic Disease Hospital), and the propriety of the Board of Public Works revising the contract price for the construction of that hospital to reimburse the contractor for damages suffered from the delay. In his letter of May 14, 1947, Mr. Emory advised the Governor as follows:

"I have concluded that the State was not at fault and is not liable for damages resulting from the delay, and also that the Board of Public Works should not revise the contract price. I enclose a memorandum in which I recite the facts and the reasons for my conclusions in some detail."

After due consideration of the matter and in view of the conclusions reached by The State Law Department, as covered in the statement quoted above, the Board felt it was bound by the advice received from the Attorney General and the members unanimously voted to reject all claims and representations made by the contractor (Mr. J. Roland Dashiell) for additional compensation in connection with this contract. The Secretary was instructed to advise Mr. Dashiell accordingly.

The Secretary reported to the Board that in closing out the postwar construction fund it was necessary to take care of the following items in connection with contracts previously approved by the Board and which are in the course of construction, or completed, at this time.

Blakiston Island - Item #5	\$ 365.23
Department of Budget & Procurement - Item #11	663.81
Department of Motor Vehicles - Item #13	30,280.02 30,244.05 + 635.47
Cheltenham School for Boys - Item #140	2,648.81.

The Board approved the setting up of these additional amounts.

The Board also approved request of Morgan State College that the sum of \$350.00 be set up in the Postwar Construction Fund to cover the services of a night watchman in connection with the dormitory now under construction.

Mr. Rennie brought to the attention of the Board a report from Mr. Kirkman, received from the Engineer of the Department of Budget and Procurement, criticizing the construction of the Pasteurization Building at Crownsville State Hospital.

The Secretary was instructed to advise the institution of the criticism so that it might be brought to the attention of the architect and a report received from the latter relative to this work.

Mr. Rennie submitted to the Board for consideration request of Crownsville State Hospital for authority to proceed with the electrification of the central kitchen of that institution, at a cost of approximately \$8,065.00. It was stated by the hospital that funds for the operation of this equipment are included in the new budget for the institution under Item No. 203.

After discussing the matter, the Board approved the doing of this work if this kitchen equipment was included among the items approved in the bond issue authorized at the 1947 session of the General Assembly for deferred maintenance, alterations, improvements, and equipment in the amount of \$21,000, for the hospital.

Mr. Rennie submitted to the Board for consideration a letter which had been received by Mr. Kirkman from Senator Louis L. Goldstein urging that an allotment of \$10,000 be made, if at all possible, to the Calvert County Hospital in order that improvements might be made to the hospital in order to meet the basic minimum requirements for the licensing of the hospital.

The Board was unable to approve an allocation for the Calvert County Hospital because of the fact that there are no funds available from which such an allotment could come.

The Board approved the payment of the following amounts in connection with construction now under way, which have been made by the State Comptroller since the last meeting of the Board.

State Grants to local sub-divisions	\$ 3,840.40
Department of Budget & Procurement	2,475.40
Western Shore Chronic Disease Hospital	12,762.77
Department of Motor Vehicles	62,795.34
Spring Grove State Hospital	285.65
Crownsville State Hospital	1,450.85
Springfield State Hospital	20,446.80
Maryland Tuberculosis Sanatorium	120.00
Cheltenham School for Boys	868.19
Maryland Training School for Boys	2,372.06
Maryland Training School for Colored Boys	500.00
Maryland Training School for Colored Girls	48,003.77
Morgan State College	12,040.30
Bowie State Teachers College	2,430.00
University of Maryland	209,753.60
	<u>\$380,145.13.</u>

COMPTROLLER OF THE TREASURY:

The Board approved payment of the following refund items from Miscellaneous Appropriation #2, Item #17:

Title Tax -	\$78.08
Robert Everett Wilson	\$6.02
Wm. Eugene Thompson	9.04
David McCampbell	52.99
Edmund J. Hoffman	10.03
Tonging Fine -	
William Jones of Talbot County	20.00
Real Estate Broker's License -	
Margaret L. Griffith (No.11238)	25.00.

The Board also approved payment of the following corporation refund items from the budget of the State Tax Commission, budget Item #208-C.

Oles Envelope Corporation	\$115.00
Pleasure Island Amusement and Development Company	5.00
Corporation Trust, Inc.	10.00
Thomas Realty Corporation	5.00
	<u>\$135.00.</u>

The Secretary brought to the attention of the Board a communication from Mr. Charles W. See, General Manager, Vending Stand Department, The Maryland Workshop for the Blind, suggesting that the Work Shop be allowed to place a vending machine in the office of the Sales Tax Division, in Baltimore.

After due consideration of this matter, it was felt that it would be inappropriate to allow the use of a vending machine in these offices.

COURT OF APPEALS:

The Secretary brought to the attention of the Board a letter received from Chief Judge Ogle Marbury in reply to a letter which had been written him on April 28, 1947, relative to the space in the Court of Appeals Building which the Court is not now using and which could be of use to State Agencies which are in need of such space at this time.

After reading Judge Marbury's letter, the Board was agreeable to the statement it is not thought the Court will want to give up the space permanently, but if the Board wants to put someone in the space until such time as the Court needs the space the Court will regard the space as being available for the use of State agencies until such time as the Court finds it necessary to use the space for its own purposes.

CROWNSVILLE STATE HOSPITAL:

The Secretary brought to the attention of the Board a letter which had been received from Dr. Robert P. Winterode, Superintendent, Crownsville State Hospital, relative to an accumulation of \$1,195.33 in an account carried by the hospital entitled "Died and Discharged Patients", and requesting information as to whether it would be permitted for the institution to close out this account and remit the money to the State Treasury. The suggestion that this be done was covered in a letter which the State Comptroller had received from the State Auditor, dated February 11, 1947, calling attention to the fact that the money was being carried in the account at the institution and that there was little likelihood of any demand being made for the payment of all or any part of these funds.

The Secretary was instructed to write the Attorney General, asking if, in his opinion, it would be in order to approve the request of the Superintendent of the hospital that the money be covered into the State Treasury.

DEPARTMENT OF PUBLIC BUILDINGS & GROUNDS:

The Secretary brought to the attention of the Board the matter of repairs to the Executive Mansion and the State House, in connection with which the Building Engineer of the Department of Budget and Procurement had obtained prices and authorized the work to be done.

It was stated that in pursuance of authority previously given by the members of the Board of Public Works the electrical and carpentry work for basement servants' quarters, extermination service in the basement, and painting of the basement interior had been completed at a cost of \$3,265.00. Also, the basement termite extermination work at a cost of \$675.00 had been completed, as a part of the work included in the total of \$3,265.00. Also, included in that total is contract for vermin eradication at a cost of \$90.00 and contracts with Earl Brashears for \$2,000 and Lewis Bros., Inc. for \$500. covering the basement painting. The Board confirmed approval given for the doing of this work.

The Board approved the doing of additional work under bids to be approved by the Department of Budget and Procurement as follows:

Interior cleaning and painting- Mansion (other than the Conservatory)	\$5,800.00
Roof repairs to Mansion and West Side of the State House	2,000.00.

Bids had been received for the Interior cleaning and painting, and the Board approved award of contract given to Lewis Bros., Inc. for the doing of this work to the extent of \$5,800.00, to include bid of that firm of \$4,710.00 and extra work found to be necessary after acceptance of this bid.

Payment for the above mentioned work is to be made from the funds available through a previous bond issue for Repairs and Improvements to Public Buildings in Annapolis.

The report from the Department of Budget and Procurement recommended other work to be done in Annapolis, particularly in the Mansion, and stated that the Governor should obtain the services of an architect to prepare plans and specifications for the work so that there might be some basis on which to ask contractors for bids on the work. It was understood that the Governor would use his own judgment in the matter.

DEPARTMENT OF STATE FORESTS AND PARKS:

The Secretary brought to the attention of the Board a letter from Mr. Wm. H. Bayliff, Executive Secretary of the Board of Natural Resources, stating that inasmuch as the Board of Natural Resources would not meet until early in July it would not be possible to make any report regarding the recommendation which the Board of Public Works had previously received from Mr. Joseph F. Kaylor, State Forester, for the sale of 3/4 of a mile of the State's power line in Gambrill State Park to the Potomac Edison Company.

The Board decided to defer action in the matter until after it could receive advice from the Board of Natural Resources as to its views.

EASTERN SHORE STATE HOSPITAL:

The Secretary brought to the attention of the Board a communication signed by the members of the Board of Managers of the Eastern Shore State Hospital, requesting that the classification of the Superintendent of that institution be changed from Grade 3 to Grade 2.

The Board felt that this was a matter for consideration by the Standard Salary Board and the Secretary was instructed to advise the Board of Managers accordingly.

The Board considered report of the Building Engineer of the Department of Budget and Procurement that a study should be made at the Eastern Shore State Hospital concerning electric generation for the institution, and recommending that Mr. James Posey, engineer, be authorized to make such a study.

After considering the necessity for such a study, the Board authorized the employment of Mr. Posey for this survey, with a report to be made to the Board at a later date.

GENERAL EMERGENCY FUND:

In the absence of Mr. Kirkman, Mr. Rennie submitted to the Board for its consideration recommendations prepared by Mr. Kirkman for allotments from the General Emergency Fund, and approved the following items:

- Real Estate Commission - \$337.00 to cover the cost of office furniture and additional printing.
- Maryland Training School for Colored Girls - \$6,378.00 to cover necessary operating expenses to the end of the current fiscal year.
- Division of Parole and Probation - \$727.00 to supplement salary items.
- Eastern Shore State Hospital - \$3,000 to cover increased food costs.
- Department of Research and Education - \$187.00 to supplement salary items.
- State Aviation Commission - \$1,223.00 for necessary operating expenses.
- Supreme Bench of Baltimore City - \$300.00 to cover increased salary of the Probation Officer W. Perry Bradley, effective January 1, 1947.
- Board of Natural Resources - \$250.00 to supplement Items #204 and #207.
- Department of Budget and Procurement - \$3,300.00 for operating expenses for the balance of the current fiscal year.
- Executive Department - \$8,725.00 to supplement operating expense items to June 30, 1947; included in this total is the amount of \$1,288.15 approved at the meeting of April 14, 1947.

The request of Rosewood State Training School for an allotment from the General Emergency Fund to cover necessary operating costs to June 30, 1947, was referred to Mr. Kirkman for further investigation and report.

LEASES:

The Board approved the execution of the following leases.

- Comptroller of the Treasury - The A. S. Abell Company, for 13-15 W. Baltimore Street, Baltimore, for two years from May 1, 1947, at an annual rental of \$20,000.
- University of Maryland - Mt. Ararat Farms, ground adjoining the hay barrack located on farm #1 of Mt. Ararat Farms, Port Deposit, Maryland, for one year from April 1, 1947, at an annual rental of \$1.00.
- R. S. Dillon, Smith Orchard located on the Warfordsburg Pike, for two years from July 1, 1947, at an annual rental of \$300.00.
- Fidelity and Deposit Company of Maryland, for Rooms 813-816 and 823 Fidelity Building, for one year from March 1, 1947, at an annual rental of \$4,393.75.
- Fidelity and Deposit Company of Maryland, for Rooms 823 and 824 and 825 Fidelity Building, for one year from March 1, 1947, at an annual rental of \$1,300.00.
- State Aviation Commission - The Munsey Building Company, for Rooms 922-923-924 Munsey Building, for one year from July 1, 1947, at an annual rental of \$1,620.00.
- State Department of Health- Wm. F. Stone, Jr., for two rooms on ground floor and the first and second floors of 2612 N. Charles Street, Baltimore, for one year from July 1, 1947, at an annual rental of \$2,400.00.
- Comptroller of the Treasury - The Dunleer Company, for basement of the Dundalk Building, Dundalk, corner Market Street and Shipping Place, for one year from June 1, 1947, at an annual rental of \$900.00.
- University of Maryland - Harbor Master of Baltimore City, for 2,000 square feet of wharf space and the scalehouse adjacent to this at Pier 1, Light Street, Baltimore, for 3 months from June 16, 1947, at a monthly rental of \$50.00, for Japanese beetle inspection work.

The Board approved execution of leases for the Unemployment Compensation Board and/or The Employment Security Board as follows:

- 4214 Gallatin Street, Hyattsville, for two years from February 1, 1947, at an annual rental of \$2,400.00, owned by Morris E. Anglin, of Hyattsville, Maryland.
- 111 S. Potomac Street, Hagerstown, for the first floor, together with right of ingress and egress from S. Potomac St. and rear of the building, for one year from December 1, 1946, at an annual rental of \$2,160.00, owned by Potomac Lodge #31-I.O.O.F. of Hagerstown, Maryland.
- 26 W. Pennsylvania Avenue, Towson, Maryland, Room #4, for a term of two years from December 1, 1946, at an annual rental of \$2,700.00, owned by The Frankford Real Estate Company, of Towson.
- 61 Maryland Avenue, Annapolis, for entire first floor, for one year from July 1, 1947, at an annual rental of \$1,200., owned by Phillip Miller, of Annapolis.

The Board was advised that these leases for the Unemployment Compensation Board covered space previously occupied by the Board and paid for by the Federal Government.

The Board approved the execution of a lease on behalf of the State Employment Commissioner for quarters at 31 Light Street, Baltimore, to be effective as of October 1, 1947, and authorized Mr. Kirkman to proceed accordingly on the best terms obtainable, with advice to the Board at the next meeting.

The Board approved the payment of \$300.00 to Carman, Anderson & Barnes from the budget of the Maryland State Board of Law Examiners covering rent of office space for the period July 1, 1946 to December 31, 1946.

MARYLAND COMMITTEE ON WATER POLLUTION:

The Secretary brought to the attention of the Board copy of a letter dated May 9, 1947, addressed to Mr. Kirkman, signed by Mr. S. S. Steinberg, Chairman of the Maryland Committee on Water Pollution, relative to the budget of that Committee for the fiscal years 1948 and 1949; and also the balance of \$4,000 which will be available at the close of the fiscal year 1947 from the appropriation of \$12,000 appropriated at the 1945 session of the General Assembly for the fiscal years 1946 and 1947.

Mr. Kirkman will submit a budget for the fiscal years 1948 and 1949 for the consideration of the Board at a later date.

The Board approved the use by this Committee, subsequent to June 30, 1947, of the balance of approximately \$4,000 which will remain unexpended at that time for the purchase of microscopes, pH meters, a refrigerator, constant-temperature oven, and similar equipment and accessories.

MARYLAND GAME AND INLAND FISH COMMISSION:

The Board approved request of the Maryland Game and Inland Fish Commission for authority to accept the bid of Bester-Long Company, of Hagerstown, for the construction of a fish pond at Beaver Creek Fisheries Station near Boonsboro, Maryland, in the amount of \$9,765.00. It is understood that the Commission has funds available for the cost of this construction.

The Board authorized the Maryland Game and Inland Fish Commission to proceed with excavation and construction work to be done at Bear Creek Station in Garrett County at a cost not to exceed \$7,000.00. The only bid received for this work was that of J. B. Mumma, Jr., of Oakland, Maryland, of \$39.95 per cubic yard. It is understood that funds of the Commission will be used for the payment of this work.

MARYLAND STATE PLANNING COMMISSION:

The Secretary brought to the attention of the Board a communication from the Maryland State Planning Commission, dated May 2, 1947, in which were set forth the facts in connection with a theft of the cash box of the Commission's Hospital Survey Committee sometime between 7 p.m. of April 29, 1947 and 4 p.m. of April 30, 1947. At the time there was cash on hand and stamps amounting to \$68.00 and a check made to the order of Miss Juvilee Ford in the amount of \$70.65. It was stated that a further investigation of the matter had been made without success.

After considering all of the facts in the matter, the Board authorized the writing-off of the amount of \$68.00. Payment has already been stopped on the payroll check of Miss Ford.

MISCELLANEOUS:

The Secretary brought to the attention of the Board a communication from The State Law Department, dated May 13, 1947, advising that in the opinion of that department it would not be in order for the Board of Public Works to approve the expenditure of \$1,500.00 to the Chesapeake Fishing Fair for a trophy. In view of the advice of The State Law Department in this matter, the Board disapproved the request for the allowance of the \$1,500 for the purpose stated.

MONTROSE SCHOOL FOR GIRLS:

The Secretary brought to the attention of the Board a communication from Mrs. Edith P. Gardner, Superintendent of Montrose School for Girls, advising that a staff member who stood on a chair in her kitchen to get something from an upper closet, the floor being waxed and slippery, the chair slipped, fell and was slightly injured. The doctor's bill amounted to \$7.00. Mrs. Gardner requested that the institution be permitted to reimburse the staff member for the expense incurred by her as a result of this accident.

In view of the small amount involved the Board thought it would be in order to take care of this item and the Secretary was instructed to advise Mrs. Gardner accordingly.

MORGAN STATE COLLEGE:

The Secretary brought to the attention of the Board some information which had come to the State Comptroller's Office relative to the use of money appropriated for scholarships to be awarded by the Scholarship Committee of Morgan State College. The instant case was that of Earl C. Jackson, in whose case the Scholarships Committee had authorized the payment of \$275.00 to Harvard University. As a result of correspondence between the Comptroller's Office, the University, and the student, it developed that of the \$275.00 paid by the State \$215.00 was paid for tuition for the second semester and \$46.00 was paid for board for the month of March, with a balance of \$14.00 for which no accounting was made.

The Secretary was instructed to see that this matter was brought to the attention of the Scholarship Committee for an explanation of the use of the money, by that Committee.

ROSEWOOD STATE TRAINING SCHOOL:

Mr. Rennie brought to the attention of the Board the matter of the reconstruction of a barn at Rosewood State Training School. About six years ago the old stone horse barn burned and since that time temporary stables have been built inside the stone walls, with a cheap roof overhead. It is now requested that authority be given to rebuild the barn with a gable type timber roof, covered with asbestos shingles, and to rebuild the interior in order to have a hay loft; or, to set a Quonset Hut over the walls. Funds in the Fire Loss Account are still available.

The Board felt that this was a matter which could be handled by Mr. Kirkman.

SPRING GROVE STATE HOSPITAL:

The Board confirmed approval given by the members individually to Spring Grove State Hospital to lease land for pasturage for dry cows and heifers, as in previous years, as follows:

\$1.50 per head per month, from May 15th to November 15th,
for 25 or 30 cattle, at a cost of approximately \$300.00.

The Board also confirmed approval given to Spring Grove State Hospital to rent land for the coming summer for cultivation purposes, as follows:

53 acres located at Maiden Choice Lane and Shellbourne Road,
owned by the First Construction Company, for the sum of \$400.;

6 acres located on Paradise Avenue, from Mrs. Eva Butcher, at
a rental of \$48.00.

STATE EMPLOYEES:

The Secretary brought to the attention of the Board the question of whether State institutions would be entitled to pay all or any part of travel expenses incurred by persons seeking employment at the institutions where such persons seeking employment live some distance from the institution. This question was precipitated by receipt of a budget amendment from the Towson State Teachers' College covering an increase in the allowance for travel, the explanation being that the school has to interview many people for faculty positions and it has been necessary to bring people from some distance. It was stated that it is the policy of the institution to pay full expenses for travel if the person is ^{not} employed and one-half of the expenses if a position is offered and accepted.

The Board decided that there should be no obligation on the part of the State to reimburse a person interested in obtaining a position with the State, for expenses incurred in traveling for the purpose of an interview with the State Agency having the position to offer.

The Secretary brought to the attention of the Board a communication from the Unemployment Compensation Board requesting authority to increase allowances for travel expenses in the case of employees of that Board who are away from that office on official business. The Secretary advised

the Board that the proposed allowances exceeded the allowances authorized in the case of employees of other State departments.

It was the opinion of the Board that the expenses to be incurred by the employees of the Unemployment Compensation Board should be limited to the amounts authorized to be incurred by the employees of other State departments.

The Department of Budget and Procurement brought to the attention of the Board information to the effect that employees of the Maryland Veterans' Commission, in submitting expense accounts, asked for reimbursement for travel expense on the basis of the amount allowed by the State in the case of persons using their own automobiles on State business, while, as a matter of fact, the employees use public transportation facilities in the traveling required in connection with the carrying out of their official duties.

The matter was referred to the Comptroller for investigation and such action as might be necessary.

The Secretary called attention to Chapter 510 of the Acts of 1947 providing that every State employee shall be entitled to observe, with pay, all legal holidays of the State of Maryland except that when any State employee shall be required to work on any of said holidays the said employee shall be allowed compensatory time off on some other day, or in the alternative, shall be paid overtime compensation for such time worked on any of said designated holidays.

After due consideration of this amendment to the law, the Board declared it to be its policy that whenever it is necessary for State employees to work on a legal holiday the method of compensation for the day worked should be by the employee being given time off on some other day and that if the head of the department should feel the necessity of paying an employee overtime compensation for such time worked on any holiday, no payment was to be made without a request therefor having been presented to the Board of Public Works and approved by it, in advance.

The Secretary brought to the attention of the Board a letter received from Miss A. Mary Vogt, employee of the State Industrial Accident Commission, requesting an extension of sick leave, with pay, she not having the time needed for an eye operation. Miss Vogt's letter bears the recommendation of Mr. Emanuel Gorfine, Chairman of the Commission.

The Board expressed its willingness to approve an extension of sick leave in this case upon the receipt of the usual formal application filed by employees in such cases.

The Board approved an extension of sick leave in the case of Otto Albertz, Highway Maintenance Man, Semi-skilled, employe of the State Roads Commission, for the period April 4, 1947 to June 30, 1947, at the hourly rate of 85¢ per hour for eight hours daily and for the number of days worked by his gang in each pay period. The Board was furnished with the usual application and doctor's certificate in this case.

STATE DEPARTMENT OF HEALTH:

The Secretary brought to the attention of the Board copy of a letter addressed to Governor Lane by Dr. R. H. Riley, Director, Department of Health, dated May 13, 1947, advising of a prospective deficit in the Medical Care Program for the fiscal year ending June 30, 1947.

After due consideration of the matter, it was decided that the Board had no authority to authorize the incurring of a deficit but that it would be in order for the Governor to consider amending the budget of the State Department of Health to make funds available by transfer from the budget of the State Department of Health to the Medical Care Program budget, if it was found necessary to do this to increase the amount available for the Medical Care Program in the current fiscal year.

STATE PROPERTY:

The Board approved the disposal of property no longer required in the conduct of the State's business for the following agencies, as fully set forth in the agenda for the meeting of May 15, 1947, as prepared by Mr. Kirkman:

Maryland State Police
Circuit Court of Baltimore City
State Teachers' College-Towson
Allegany County Welfare Board
Maryland State Reformatory for Males.

Executive Department
Hall of Records Commission
Maryland House of Correction
State Roads Commission

STATE ROADS COMMISSION: -

The Secretary brought to the attention of the Board a communication from the State Roads Commission, dated May 5, 1947, with a list of Accounts Receivable as of April 30, 1947.

After reviewing the accounts, the Secretary was instructed to acknowledge receipt of the letter and the statement, and request the Commission to advise the Board if any steps have been taken recently by The State Law Department looking toward the collection of the accounts dated prior to 1947.

STATE PROPERTY:

Upon the recommendation of Mr. Kirkman, submitted by Mr. Rennie, the Board approved the purchases of major items of Maintenance Equipment made by the State Roads Commission for the period October 1946 through February 1947, totaling \$64,549.61.

STATE RECORDS:

The Board approved request of the Register of Wills for Frederick County for authority to dispose of certain old records of that office prior to 1941, which the State Archivist has advised are of no value to the Hall of Records. This approval was given with the understanding that the Register of Wills would file with the Archivist a list of the records destroyed, as well as a certified statement setting forth the date of destruction and the manner.

The Secretary brought to the attention of the Board copy of letter written by the State Archivist to the State Accident Fund, dated May 2, 1947, relative to a recommendation to be made to the Board of Public Works for the destruction of certain papers of the State Accident Fund prior to 1938, as set forth in Dr. Radoff's letter of May 2, 1947. The Board indicated its willingness to authorize the destruction of these records when a request is received from the State Accident Fund.

STATE TOBACCO WAREHOUSE:

The Board approved payment from the obligated balance of rent money received from Bethlehem Fairfield Shipyard, Inc., being held to the credit of the State Tobacco Warehouse for the fiscal year 1946, of \$2,320.00 to the Enterprise Roofing Company for repairs to the roof of the warehouse and the pent house.

The Board approved the awarding of a contract to the J. G. Wilson Corporation in the amount of \$2,949.00 for repairs to 15 doors at the State Tobacco Warehouse, with the understanding that the necessary work would be completed within 8 to 10 weeks. Payment for this work is to be made from the obligated balance of rent money received from Bethlehem Fairfield Shipyard, Inc., being held to the credit of the Warehouse for the fiscal year 1946.

UNIVERSITY OF MARYLAND:

The Secretary brought to the attention of the Board a letter received from the University of Maryland calling attention to the fact that it was not possible to make settlement with Mrs. Victor Myers, owner of property at College Park which is being purchased by the State under an option which must be exercised on or before April 15, 1948, Mrs. Myers evidently intending to adhere to the provisions of the contract which calls for payment of \$15,000 as rental on April 15, 1947 with the payment of the balance of the purchase price on or before April 15, 1948. Dr. Byrd had endeavored to

to arrange for payment of the purchase price at this time in order to save the rental for the ensuing year, but Mrs. Myers was not agreeable to this and the rental which was due April 15, 1947 was duly paid.

Dr. Byrd also reported that he will be able to effect a settlement with Mr. George W. Powell and Pearl Holland Powell for the purchase of land at Princess Anne, Maryland, for the Eastern Shore Branch of the University of Maryland and that he will arrange for settlement of the payment of the balance of \$24,000 due July 8, 1947, on that date. Money for the payment of this property will be available in the funds allocated to the University of Maryland in the general construction program authorized at the 1947 session of the General Assembly.

The Board indicated its approval to the payment of the balance of the purchase price for the property.

CHESAPEAKE BAY BRIDGE:

The Secretary called the attention of the Board to a notice of a public hearing which had been received in connection with the application of the State Roads Commission for approval by the War Department of location and plans for a fixed highway bridge across the Chesapeake Bay between Sandy Point and Kent Island, in the Assembly Room of the Baltimore Association of Commerce, at 1:30 p.m., on May 16, 1947.

The Governor and Mr. Miles stated they were aware of the meeting to be held and were arranging to be present at the hearing.

STATE TOBACCO WAREHOUSE:

The Secretary brought to the attention of the Board a communication which was left with him by Mr. F. W. Florenz, of Ed. C. Geyer & Co., the communication having been addressed to Mr. Florenz by the Philip Morris & Co., Ltd., bearing on the subject of the State's refusal to consider a claim for loss in weights of hogsheads of tobacco purchased by that company out of the State Tobacco Warehouse.

In view of the opinion received from The State Law Department in this same matter sometime ago, the Board was unwilling to re-open the subject at this time.

BUDGET:

Mr. Rennie, in the absence of Mr. Kirkman, submitted a statement which had been prepared by Mr. Kirkman and himself covering the matter of the reduction of \$500,000 each year in the budgets for the fiscal years 1948 and 1949, in accordance with the Governor's promise to the General Assembly of 1947 that this would be done. This reduction of \$500,000, approximately, in each of the fiscal years 1948 and 1949, is applicable to General Fund Appropriations with the following exceptions, as set forth in the statement prepared by Mr. Kirkman and Mr. Rennie.

	1948	1949
Total General Fund Budget	\$58,823,985	\$63,408,852
Items not subject to reduction:		
Legislature - total budget	\$193,100	\$368,383
Employees' Retirement System-		
Pension Fund	1,078,148	1,141,828
State Treasurer-Insurance Fund	128,000	128,000
Judiciary - total budget	526,450	533,992
Reporter of the Court of Appeals-		
salary only	3,915	3,915
Department of Maryland State Police-		
Pension Fund	23,273	23,843
State Department of Health- Special		
Programs - 208-A Items	21,325	20,075
State Department of Health- Bureau		
of Medical Services - Payments		
to Physicians	236,750	958,500
State Board of Mental Hygiene - Board-		
ing-out-Care - Payments for		
Care	27,330	27,330
Public Schools - Pensions Funds		
and State Aid	24,247,884	26,944,053

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	1948	1949
State Department of Public Welfare-		
Assistance Categories	4,630,703	
Administration, Local		
Units	800,000	\$5,430,703
Assistance Categories	4,630,703	
Administration, Local		
Units	850,000	\$5,480,703
Maryland Veterans Commission-		
Relief Fund	75,000	75,000
Miscellaneous Appropriations No. 2	543,284	497,401
Miscellaneous Appropriations No. 3-		
Rent	175,000	175,000
Miscellaneous Appropriations No. 5-		
General Emergency Fund	500,000	500,000
Miscellaneous Appropriations No. 7-		
Special Contingent Fund		250,000
Total Not subject to Reduction	\$33,810,162	\$37,128,023
Total on which Reduction can be applied	\$25,013,823	\$26,278,829
Amount of Reduction at 2%	\$ 500,276	\$ 525,577

The Board approved the statement submitted and instructed the Comptroller that, in addition to other savings which might be effected during the fiscal years 1948 and 1949, the 2% Reduction as applicable should be reverted to the General Treasury at the close of each of the fiscal years 1948 and 1949, in taking care of the reductions which were promised the General Assembly.

BOND ISSUES:

The Secretary brought to the attention of the Board the fact that Chapter 624 of the Acts of 1947 authorizes the creation of a State Debt in the amount of \$560,000, the proceeds of which are to be used for the erection of Armories at Prince Frederick, Calvert County; Oakland, Garrett County; Ellicott City, Howard County; and Leonardtown, St. Mary's County.

As General Reckord stated that he had no desire to proceed with the construction of these armories at any time in the near future the Board deferred taking any action looking to the issuance of these bonds.

Post-War Construction Loan of 1945

On motion duly made and seconded, the following resolution was unanimously adopted:

BE IT ORDERED, That in accordance with the Acts of the General Assembly of Maryland of 1945, Chapter 747, the Governor, Comptroller of the Treasury, and the Treasurer of the State, be and they are hereby authorized and directed to advertise twice a week for two successive weeks in the Baltimore Sun and the Baltimore News, the first insertion to bear date of June 4, 1947, and the last insertion to bear date of June 13, 1947; that the Treasurer will receive in the office of the Treasurer at Annapolis, Maryland, at any time up to 12 o'clock, noon, on June 23, 1947, bids for bonds of the State of Maryland, in the aggregate sum of \$4,625,000, consisting of Series "A" to Series "M", each inclusive, of the July 1, 1946 Installment of the loan, and Series "N" to Series "Z", each inclusive of the July 1, 1947 Installment of the loan, to be issued under the provisions of said Act; said bids to be contained in sealed envelopes appropriately endorsed, and each bid to be accompanied by a certified check upon some responsible banking institution, drawn to the order of the Treasurer of Maryland for five per centum of the par value of the amount bid for. All bids will be opened at 12 o'clock, noon, on the 23rd day of June, 1947.

Said bonds shall be dated the 1st day of July, 1946, and the 1st day of July, 1947, respectively, for the installment authorized to be issued bearing said dates. The bidders shall be required to indicate in their bids

the rate of interest to be paid on the bonds, on which rate their bids are to be based and submitted. The rate named must be a multiple of one-fourth of one per centum, the interest to be payable semi-annually on the 1st day of January and July for the respective installments, during the continuance of said loan, and all bids shall be based on an offering to pay not less than par for the bonds. Said bonds shall be of the denomination of \$1,000.00 each, all shall be subject to registration as to principal, and all shall be issued with interest coupons attached and will be delivered after due notice to the successful bidder or bidders upon receipt of the amount of the successful bid or bids, and any accrued interest due, on a date to be determined by the Governor, the Comptroller of the Treasury, and the Treasurer, or a majority of them, within sixty days from the date of issue, at the Office of the State Treasurer, Annapolis, Maryland. The said bonds shall be issued upon the Serial Annuity plan, as provided in the said Act.

The right shall be reserved to accept one bid for all of said loan, or separate bids for parts of said loan, as may produce the highest amount; and the right shall also be reserved to accept bids which are for parts of said loan, but which may not be for all, and to reject all bids or any bids. If two or more responsible bidders shall make the same bid and each bid shall be the highest, and the Certificates so bid for by such highest responsible bidders shall be in excess of the whole amount of Certificates as offered for sale, then such Certificates of Indebtedness may be awarded in a ratable proportion to such responsible bidders bidding the same price.

The Governor, Comptroller and the Treasurer shall cause to be prepared bonds in good and sufficient form for the amount of said loan.

* * * * *

The Board approved the selection of the firm of Semmes, Bowen and Semmes, of Baltimore, to render the legal opinion as to the validity of the Post-War Construction Loan of 1945.

General Construction Loan of 1947

On motion duly made and seconded, the following resolution was unanimously adopted:

BE IT ORDERED, That in accordance with the Acts of the General Assembly of Maryland of 1947, Chapter 694, the Governor, the Comptroller of the Treasury, and the Treasurer of the State, be and they are hereby authorized and directed to advertise twice a week for two successive weeks in the Baltimore Sun and the Baltimore News, the first insertion to bear date of June 4th, 1947, and the last insertion to bear date of June 13th, 1947, that the Treasurer will receive in the office of the Treasurer at Annapolis, Maryland, at any time up to 12 o'clock noon on June 23rd, 1947, bids for bonds of the State of Maryland in the aggregate sum of \$5,000,000 consisting of Series "A" to Series "M", both inclusive, of the \$5,000,000 installment of the total loan in the amount of \$11,695,000 to be issued under the provisions of the said Act; said bids to be contained in sealed envelopes appropriately endorsed, and each bid to be accompanied by a certified check upon some responsible banking institution, drawn to the order of the Treasurer of Maryland for five per centum of the par value of the amount bid for. All bids will be opened at 12 o'clock noon on the 23rd day of June, 1947.

Said bonds shall be dated on the 1st day of July, 1947 and shall bear interest at a rate to be determined upon the opening of the bids by the Governor, the Comptroller of the Treasury, and the Treasurer, or a majority of them. However, said rate of interest shall not exceed three per centum per annum. The bidders shall be required to indicate in their bids the rate of interest to be paid on the bonds, on which rate their bids are to be based and submitted. The rate named must be a multiple of one-fourth of one per centum, said interest to be payable semi-annually on the 1st day of January and July, during the continuance of said loan, and all bids shall be based on an offering to pay not less than par for the bonds. Said bonds shall be of the denomination of \$1,000 each, shall be delivered after due notice to the successful bidder or bidders upon receipt of the amount of the successful bid or bids, and any accrued interest due, on a date to be determined by the Governor, the Comptroller of the Treasury, and the Treasurer, or a majority of them, within sixty days from the date of issue, at the Office

of the State Treasurer, Annapolis, Maryland, and all shall be issued with interest coupons attached thereto which shall state the name of the Bond Issue, the amount of interest each coupon represents, the number of each individual coupon and the date and place each coupon is payable. The principal and interest shall be payable at the office of the Treasurer of the State of Maryland, Annapolis, Maryland. The said bonds may be registered as to principal at the option of the owner thereof on the books of the State Treasurer, which registration shall be noted thereon by the State Treasurer; thereafter no transfer of this bond shall be valid unless made on the said books of the State Treasurer by the owner in person, or his duly authorized attorney, but the same may be registered to bearer and thereafter shall be transferable by delivery until again registered in the owner's name as before, but in no event shall the registration thereof prevent the negotiability of the coupons thereof by delivery. The said bonds shall be issued upon the Serial Annuity plan, as provided in said Act and the said \$5,000,000 installment of said loan shall be redeemable as follows:

<u>Series</u>	<u>Amount</u>	<u>Redeemable</u>
"A"	\$341,000.00	July 1, 1950
"B"	347,000.00	July 1, 1951
"C"	354,000.00	July 1, 1952
"D"	361,000.00	July 1, 1953
"E"	369,000.00	July 1, 1954
"F"	376,000.00	July 1, 1955
"G"	384,000.00	July 1, 1956
"H"	391,000.00	July 1, 1957
"I"	399,000.00	July 1, 1958
"J"	407,000.00	July 1, 1959
"K"	415,000.00	July 1, 1960
"L"	423,000.00	July 1, 1961
"M"	433,000.00	July 1, 1962.

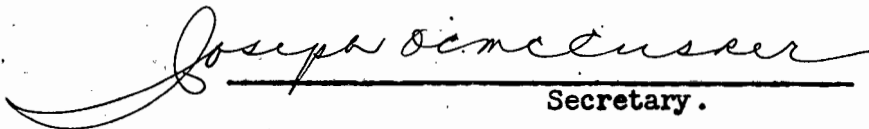
The right shall be reserved to accept one bid for all of said loan, or separate bids for parts of said loan, as may produce the highest amount; and the right shall also be reserved to accept the bids which are for parts of said loan, but which may not be for all, and to reject all bids or any bids. If two or more responsible bidders shall make the same bid and each bid shall be the highest, and the Certificates so bid for by such highest responsible bidders shall be in excess of the whole amount of Certificates as offered for sale, then such Certificates of Indebtedness may be awarded in a ratable proportion to such responsible bidders bidding the same price.

The Governor, Comptroller and the Treasurer shall cause to be prepared bonds in good and sufficient form for the amount of said loan.

* * * * *

The Board approved the selection of the firm of Miles, Walsh, O'Brien and Morris, of Baltimore, to render the legal opinion as to the validity of the General Construction Loan of 1947.

There being no further business, the meeting was adjourned.


 Secretary.